

## CABINET

6.00 P.M.

4TH SEPTEMBER 2018

**PRESENT:-** Councillors Eileen Blamire (Chairman), Nathan Burns, Darren Clifford, Brendan Hughes, Margaret Pattison, Andrew Warriner and Anne Whitehead

Apologies for Absence:-

Councillor Janice Hanson (Vice-Chairman)

Officers in attendance:-

Susan Parsonage	Chief Executive
Kieran Keane	Assistant Chief Executive
Mark Davies	Chief Officer (Environment)
Suzanne Lodge	Chief Officer (Health and Housing)
David Brown	Interim Head of Legal and Democratic Services and Monitoring Officer
Andrew Clarke	Financial Services Manager
Jez Bebbington	Executive Assistant, Office of the Chief Executive
Liz Bateson	Principal Democratic Support Officer

### 32 MINUTES

The minutes of the meeting held on Tuesday 7 August 2018 were approved as a correct record.

### 33 ITEMS OF URGENT BUSINESS AUTHORISED BY THE LEADER

The Chairman advised that there were no items of urgent business.

### 34 DECLARATIONS OF INTEREST

No declarations were made at this point.

### 35 PUBLIC SPEAKING

Members were advised that there had been no requests to speak at the meeting in accordance with Cabinet's agreed procedure.

### 36 REPORTS FROM OVERVIEW AND SCRUTINY COMMITTEE

**(Cabinet Member with Special Responsibility Councillor Whitehead)**

Cabinet received a referral report from the Overview and Scrutiny Committee following the call-in on 28 August 2018 with regard to the Budget Support Reserve – Proposed Allocations.

At the call-in the Overview and Scrutiny Committee made the following recommendation to Cabinet:-

*"That the Overview and Scrutiny Committee recommends that Cabinet considers the list*

*of projects and the way in which the projects are prioritised at its next meeting.”*

After a brief discussion, Councillor Whitehead proposed, seconded by Councillor Clifford:-

“That the request of the Overview and Scrutiny Committee regarding key projects and prioritisation be deferred to a later meeting to give Cabinet the opportunity to consider this issue in greater detail.”

Councillors then voted:-

***Resolved unanimously:***

- (1) That the request of the Overview and Scrutiny Committee regarding key projects and prioritisation be deferred to a later meeting to give Cabinet the opportunity to consider this issue in greater detail.
- (2) That it be noted that the Cabinet decision on the proposed allocations from the Budget Support Reserve made on 7 August 2018 (Minute 28) has been upheld.

**Officers responsible for effecting the decision:**

Assistant Chief Executive  
Financial Services Manager

**Reasons for making the decision:**

The decision ensures that Cabinet members will have sufficient time to give careful consideration to prioritising the list of proposed projects at a future meeting.

**37 REVIEW OF COUNCIL HOUSING TENANCY AGREEMENT - CONSULTATION RESPONSES**

**(Cabinet Member with Special Responsibility Councillor Warriner)**

Cabinet received a report from the Chief Officer (Health & Housing) to inform Cabinet of the results of the consultation with tenants on the proposed changes to the Council Housing Tenancy Agreement and to ask Cabinet to approve the new agreement.

The options, options analysis, including risk assessment and officer preferred option, were set out in the report as follows:

	<b>Option 1:</b> Do nothing – continue with the existing Tenancy Agreement	<b>Option 2:</b> Cabinet approves the amended Tenancy Agreement
Advantages	Simplicity of continuation. Marginal cost savings	The tenancy agreement is updated to ensure that it meets current standards and requirements, and is fit for purpose; taking into account the comments received.  The tenancy agreement remains

		an effective management tool.
Disadvantages	The existing tenancy agreement does not reflect current standards and requirements.	Marginal costs of implementation.
Risks	The tenancy agreement will not be wholly fit for purpose as an effective management tool.	The Government's former advice on unfair terms in tenancy agreements has been referred to throughout this process. This approach will help minimise risk relating to the robustness of the content of the new agreement.

The Officer preferred option is Option 2 for the reasons set out above.

The comments made and clarifications sought by tenants have been taken into account in the final draft of the Tenancy Agreement, and have been incorporated into the draft of the Agreement as set out in Appendix 1 to the report. Cabinet is required to consider the comments received from tenants during consultation and then make any subsequent amendments, as appropriate to the draft Agreement.

Councillor Warriner proposed, seconded by Councillor Hughes:-

"That the recommendations, as set out in the report, be approved."

Councillors then voted:-

***Resolved unanimously:***

- (1) That the comments received from tenants during consultation and subsequent amendments to any of the proposed variations to the Tenancy Agreement in response to the consultation be noted.
- (2) That the amended Tenancy Agreement be approved.
- (3) That the Chief Officer (Health and Housing) be authorised to issue to all tenants a Notice of Variation with the new Tenancy Agreement.

**Officer responsible for effecting the decision:**

Chief Officer (Health & Housing)

**Reasons for making the decision:**

The decision supports the Council's objectives including delivering value for money, customer focused services, supporting sustainable communities and to continue to improve the Council and the proposal is contained within the Services' agreed service business plan for 2017/18.

Cabinet received a report from the Chief Executive presenting the draft Review of 2017/18 and sought Cabinet's approval to finalise and publish the document.

Whilst no options were provided as the report was primarily for noting, it was agreed that the 'snapshot of our services' be combined with 'our achievements' to avoid repetition. The Review of 2017-18 summarised the Council's performance against its strategic objectives, categorised according to the priorities stated in the Corporate Plan 2016-20. (Community Leadership, Health & Wellbeing, Clean and Green Places and Sustainable Economic Growth.) It was noted that the priorities had now been superseded by the adoption of Ambitions: Our Council Plan 2018-22).

Councillor Blamire proposed, seconded by Councillor Whitehead:-

"That the recommendation, as set out in the report, be approved."

Councillors then voted:-

***Resolved unanimously:***

- (1) That the content of the draft Review of 2017-18 be approved and published.

**Officer responsible for effecting the decision:**

Chief Executive

**Reasons for making the decision:**

The decision is consistent with the commitment within the Council Plan 2018-22 of a Smart and Forward-Thinking Council to 'be open, transparent and accountable about how we are performing.'

**39 PERFORMANCE MONITORING : QUARTER 1 - 2018-19**

**(Cabinet Member with Special Responsibility Councillor Blamire)**

Cabinet received a report from the Chief Executive to report on the key indicators for April to June 2018 (Quarter 1).

As the report was primarily for noting and comments, no options were provided. It was reported that work was underway to provide easy to interpret, sensible performance indicators, which linked with the Council Plan.

***Resolved unanimously:***

- (1) That the report be noted.

Chairman

(The meeting ended at 6.20 p.m.)

**Any queries regarding these Minutes, please contact  
Liz Bateson, Democratic Services - telephone (01524) 582047 or email  
ebateson@lancaster.gov.uk**

**MINUTES PUBLISHED ON Monday 10 SEPTEMBER 2018.**

**EFFECTIVE DATE FOR IMPLEMENTING THE DECISIONS CONTAINED IN THESE MINUTES:  
TUESDAY 18 SEPTEMBER, 2018.**